

PASTORAL COMMITTEE

Membership

The Pastoral Committee shall consist of at least four governors and the Head teacher.

Meetings and Quorum

The Committee shall meet once a term and otherwise, as required. The quorum for a committee meeting shall be 3 governors, including the Head teacher or her nominated deputy.

Any Pastoral Committee member who has a financial or other interest in a matter under discussion must withdraw from the meeting.

Clerk

The Clerk to the Committee will ensure that agendas and papers for each meeting are sent out seven days in advance.

Terms of reference

Behaviour and safety of pupils

- (a) To monitor:
 - (i) the extent to which pupils enjoy and have a positive attitude to learning and have respect for each other and adults, and the school environment, facilities and equipment, and contribute and respond to the school's culture;
 - (ii) the extent to which pupils, including those from different groups, contribute to the school and wider community and engage in decision-making or consultation about issues which affect the quality of their learning;
 - (iii) the effectiveness of partnerships in promoting well-being;
 - (iv) the effectiveness of support structures in promoting personal development and well-being.
- (b) To rigorously monitor pupil attendance, punctuality at school and in lessons, the follow-up procedures for absent pupils and the impact of the school's strategies to improve behaviour and attendance;
- (c) To ensure that safeguarding and child protection procedures are in place and that relevant staff have access to up-to-date training.
- (d) To ensure that the school has effective e-safety arrangements.
- (e) To ensure that robust strategies are in place to ensure that pupils are able to assess and manage risk effectively and keep themselves safe.
- (f) To monitor the effectiveness of the behaviour policy in promoting good behaviour and respect for others.
- (g) To keep under review the Governing body's arrangements for suitable, full-time education of pupils excluded for more than 5 school days.
- (h) To monitor types, rates and patterns of bullying and the effectiveness of the school's actions to prevent and tackle all forms of bullying and harassment, including any

relating to prejudice against particular groups, e.g., race, religion and belief, sex, sexual orientation, gender reassignment, special educational needs, or disability.

- (i) To monitor the effectiveness of the school's actions in tackling and preventing discriminatory and derogatory language and the school's response to extremist or discriminatory behaviour.
- (j) To liaise appropriately with the School Council and to ensure that the Governing body is informed of pupils' views and responds appropriately.

Parents and the community

- (k) To keep under review the school's approach to communication with parents/carers and monitor the effectiveness of the school's engagement with parents and carers.
- (l) To seek the views of parents/carers about the school and present these to the governing body for action and report back to parents.
- (m) To ensure that parents are aware of their right to withdraw their child from RE and collective worship.
- (n) To ensure the school website meets statutory requirements and is reviewed regularly in line with advice on best practice, in consultation with the Head teacher.
- (o) To monitor and develop home-school links and keep under review the home-school agreement.
- (p) To monitor and keep under review the governing body's complaints policy.
- (q) To liaise appropriately with the PSA.
- (r) To ensure that the school meets the required standards in the provision of school lunches or other school food.
- (s) To monitor and evaluate the provision and outcomes of extended school activities.
- (t) To review community cohesion, including strategies that assist pupils in preparing for life in modern Britain and a global society.
- (u) To keep under review any policy or practice relating to community use of the school and partnerships with community groups.

General

- (v) To monitor appropriate sections of the School's self-evaluation.
- (w) To ensure policies delegated to this committee by the Governing body (as set out in the policy schedule) are reviewed, updated and approved.
- (x) To report the Committee's resolutions and recommendations to the next full meeting of the Governing body.
- (y) To keep the terms of reference under review and recommend any changes to the Governing body prior to the annual review of committees.
- (z) To determine any other matters referred to the Committee by the Governing body.