

STEERING COMMITTEE

Membership

The Steering Committee shall consist of the Chair of Governors, the Vice-chair of Governors, the Head teacher and Chairs of Committees.

Meetings and Quorum

The Committee shall meet at least once a year and otherwise, as required. The quorum for a committee meeting shall be 3 governors, including the Chair of Governors and Head teacher or her nominated deputy.

Any Steering Committee member who has a financial or other interest in a matter under discussion must withdraw from the meeting.

Clerk

The Clerk to the Committee will ensure that agendas and papers for each meeting are sent out seven days in advance.

Terms of reference

- (a) To ensure the ethos of the School and the School Vision are clearly expressed and the Governing Body is fully engaged in the School's strategic direction.
- (b) To agree the work of the Governing Body and its committees for the school year, including the cycle of meetings, in accordance with the School's agreed priorities.
- (c) To consider any recommendations made by committees with regard to the working of the Governing Body.
- (d) To lead on the Governing Body's own self-evaluation.
- (e) To consider priorities for training and development for the Governing Body.
- (f) To keep under review the Statement of Commitment for the Governing Body and submit it to the Governing Body for approval each year.
- (g) To keep under review the arrangements for Governors' visits to school and ensure that a rota of visits is maintained each year.
- (h) To have a clear understanding of the School's strengths and weaknesses and to ensure that the School's key priorities are monitored and addressed through delegation to the Committees.
- (i) To ensure through its committees that the Head teacher and senior leaders are held to account for the quality of teaching, pupils' achievement and pupils' behaviour and safety.
- (j) To ensure that the Governing Body provides support and helps to strengthen the School's leadership.
- (k) To ensure that the School has robust systems and structures for school improvement planning and self-evaluation.
- (l) To ensure that through the FGB and this committee, the policies are up to date and appropriate.
- (m) To ensure policies delegated to this committee by the governing body (as set out in the policy schedule) are reviewed, updated and approved.

- (n) To ensure that the Governing Body engages with key stakeholders.
- (o) To ensure that the Governing Body carries out its statutory duties.